



**Gates County Board of Commissioners
Regular Meeting Agenda**

**4:30 PM Commissioners Dinner with NC Cooperative Extension – Gates
County Center auditorium 112 Court Street**

6:00 PM Wednesday, September 18, 2024

Commissioners Chamber – 1836 Historic Courthouse
115 Court Street
Gatesville, NC 27938

Dinner Presentation 4:30 p.m.

I. Call to Order 6:00 p.m.

II. Opening Prayer /Pledge of Allegiance to the Flag

III. Approval of Agenda

IV. Consent Agenda:

- A. Approval of Minutes August 21, 2024, Special Meeting
- B. Approval of Minutes August 21, 2024, Regular Meeting
- C. Approval of Minutes September 10, 2024, Special Meeting
- D. Approval of Tax Refund Requests

V. Eagle Scout Project, Michael Parks, Troop 30

VI. Public Comment

VII. Public Hearings:

- (A) FY26 Gates County Community Transportation Program Application -- Administrative
- (B) GITS -- Capital and Elderly and Disabled Enhanced Transportation Services.
- (C) Planning & Zoning – Consideration of Proposed Text Amendments to amend Title XV: Land Usage Section 152.051 – Subdivision – Street Names and Address Numbers

VIII. Reports and Presentations

- A. Dr. Anthony Emekalam, Elizabeth City State University – Program Update
- B. NC Rural Water – Wellhead Protection Plan Certification – Ms. Katie Dunning
- C. Gates County Water Quality Update – NC Senator Bobby Hanig

IX. New Business

A. Sheriff's Office – proposed increase in Certified Deputy minimum salary to \$45,000

B. Budget Amendment(s)

- a. F24-026 School Projects Lottery Funds \$458,119
- b. F25-006 Soil & Water Conservation Stream Flow Rehab Grant \$150,000
- c. F25-007 Emergency Management Shelter Capacity Enhancements \$225,000
- d. Project Ordinance 25-007 EM Shelter Project to coincide with F25-007 above

C. Public Utilities Department – Consider approval of write-off for delinquent accounts which have exceeded the statute of limitations for collections in the amount of \$289,561.60

D. NCDEQ Revised Funding for Gates County Wastewater System AIA study to fully fund the County's initial application request, increasing from \$167,000 to \$250,000 and requisite project adjustments to include:

- a. Approval of replacement Resolution to accept Revised Funding for Gates County Wastewater System AIA study, Project Numbers AIA-W-ARP-0287 and AIA-W-VUR-0030 in the amount of \$250,000 with no local match required.
- b. Approval of revised Project Ordinance 24-001, Wastewater System AIA study, Project Numbers AIA-W-ARP-0287 and AIA-W-VUR-0030.
- c. Approval of corresponding amended (revised) short form contracts with Green Engineering as follows:

Gates County Wastewater System AIA Project Nos. AIA-W-ARP-0289 & AIA-W-VUR-0300

- Revised Short Form Contract in the amount of \$250,000.00 based on the Revised Letter of Intent to Fund (LOIF). We have added back to this project the "Land Application Surface & Subsurface Evaluation including a Land Application Management Plan Study" that was previously not funded in the original LOIF.

Gates County 0.015 MGD Wastewater Treatment Plant Restoration Project No. SRF-W-0011

- Revised Short Form Contract in the amount of \$397,941.00. This project also included a \$75,000.00 line item for the "Land Application Surface & Subsurface Evaluation including a Land Application Management Plan Study". Now that this Study is being funded with grant funds in the above project, we are removing it from this contract.

X. County Manager Report/Updates

XI. Commissioners' Updates

XII. Chair Update

XIII. Closed Session: NCGS§143.318.11(a) (3) Legal and (6) Personnel

XIV. Adjourn

CONFLICTS OF INTEREST

Pursuant to North Carolina General Statutes, members of the Gates County Board of Commissioners must abstain from discussion and voting on matters where a legal conflict of interest is present. Members who suspect they may have a potential conflict of interest in a matter shall confer with the County Attorney prior to the meetings for legal opinion. A Commissioner who requests to abstain from any given matter otherwise requiring their lawful duty to act shall state the nature of their conflict to the Board. The Board, after hearing from the County Attorney on the same, shall vote upon whether a legal conflict or a substantial appearance thereof exists. If found present, the Board by majority vote shall excuse the Commissioner from all participation in the matter.